



VALIANT REALTY
& MANAGEMENT, LLC

Owner Questionnaire

1. Property Address _____

Subdivision _____

Target Rent _____ Available Date _____

Suggested Starting Marketing Date (should be 30-60 days out) _____

2. Owners Name _____

Address _____

Phone Numbers _____

Email Addresses _____

3. Property Information: Year Built _____

Number Bedrooms _____ Number Baths _____ Approximate Sq Ft _____

A. Appliances (please check and indicate age of appliance)

___ Dishwasher- Brand _____ Age _____ Serial Number _____

___ Microwave- Brand _____ Age _____ Serial Number _____

___ Washer- Brand _____ Age _____ Serial Number _____

___ Dryer- Brand _____ Age _____ Serial Number _____

___ Garbage Disposal- (*Note: A Garbage Disposal key must be left in Kitchen*)

Brand _____ Age _____ Serial Number _____

___ Range- Brand _____ Age _____ Serial Number _____

___ Refrigerator- Brand _____ Age _____ Serial Number _____

Have any repairs been made to them recently? _____

Do any of your appliances have warranties? _____

With who? _____ Contact # _____

B. Alarm System? _____ Owned Leased Code? _____

Currently monitored? _____ Company _____

C. Pool _____ Who will pay for pool maintenance? (Circle One) Owner Tenant

We strongly recommend that pool be serviced and maintained by a professional pool service

And accept no responsibility for any tenant maintenance.

Is there a Company to maintaining the pool now? _____

Contact Information _____

D. Lawn Care

Is there a sprinkler system? _____

Are the instructions for the system on the wall next to control? _____

Who installed the system? _____

Is it set up for regular watering? _____

Recent repairs or maintenance to sprinkler system? _____

Is the water the sprinkler uses public, reclaimed, or well? _____

Who is responsible for Lawn fertilization and pesticide spraying? Owner or Tenant
(We recommend that the owner provides this service.)

Company currently used _____

Who is responsible for mowing and edging the lawn? Owner or Tenant
(We recommend that the owner provides this service.)

Company currently used _____

E. Utilities

1. Water Company _____

2. Electric Company _____

3. Garbage Company _____

4. Gas Company _____

Trash Pickup day? _____ Recycling Pick up day? _____

Yard Waste Pick up day? _____

F. Garage Door Opener Remotes? _____ Code? _____

Brand _____

G. Keys

We require 2 keys for **each lock** on the property.

Front Door _____

Back Door _____

Garage Door _____

Other Keys _____

Mailbox Keys _____ '*****' Mailbox Number _____

Mailbox Location _____

H. Schools

1. Elementary _____

2. Junior High School _____

3. High School _____

3. Do you have a Home Owners Warranty policy? _____

Company _____

Policy number _____ Expiration date _____

Co Pay Amount _____

(A CURRENT copy of policy **must be in file** with Xcrkcpv'Tgcn\(' Management or we will not be able to assist you with this)

4. Name of HOA/CAM: _____

Address OF HOA/CAM _____

Contact Name _____ Phone _____

Email _____

Amenities Available (circle) Pool Kiddie Pool Pool Slide Clubhouse Gym Playground

Tennis Ct. Basketball Ct. Soccer Fields Jogging Path Dock Other _____

A Copy of Home Owners Association Rules must be provided by Owner

Where can the tenants obtain:

Gate Passes _____

Pool Passes _____

5. Home Owners Insurance-
Company _____ Policy Number _____

6. Flood Insurance-
Company _____ Policy Number _____

Special Instructions?

1. May tenants put up fence? _____ - _____

2. May tenants paint if desired? _____

3. Pets allowed? _____ What type? _____

4. Can tenants install Satellite Dish? **Y N**

HOA Approval needed? **Y N**

Any other information that we should know about your property _____

Owner's Signature

Date

Owner's Signature

Date